# Instructions for filling the form

**Deadline June 2021**

* **Please note applicants can keep updating the form before the final deadline of June 2021**
* **To initial the application, draft version of this form will be needed, we can NOT process your application without this form.**
* **We will provide administration supporting for your application. e.g. modifying your application form, check your supporting documents and advice on improving your work plan.**
* **Please read the below instructions before filling the application form on Page 3.**

**（Ⅰ）Name of Applicant**

Please fill in your name in your own language as in your passport（Please fill in. full name,no short name,no abbreviation）.

**（Ⅱ）Photo**

The photo is required to be recent and two inches in size. Please attach photo to the form and also provide electronic version of your photo (3.3\*4.4 cm, 300 pixel)

**（Ⅲ）Place of Birth**

If you were born in China, please fill in the name of your birth place (Province, City). If you were born outside China, please indicate the country or district of your birth place.

**（Ⅳ) Nationality**

Please fill in your current nationality as in your passport.

**（Ⅴ） Highest Degree Granted, Major, Institution Attended**

Please fill in the name of your graduate institution, major and degree in Chinese and English. Eg. 'Doctor, Mechanical Engineering, Ohio State University ' .

Please also provide copy of your degree certificate.

**（Ⅵ） Former Employer and Position**

Please fill in the name of your latest employer and position in foreign countries. (both in Chinese and English). Information of country, institution, department, position shall be clearly indicated.

**（Ⅶ）Current or Expected Employer and Position**

Please fill in the name of your current or intended employer and position in China.

**（Ⅷ）Educational and Work Experience**

Please fill in your educational and work experience in a timely, concise and comprehensive manner. The starting and ending time for each period should be specified.

Please list the beginning and ending dates (**month, year**) of each item. Educational experience shall start from undergraduate. Please name degree, major, institution and country of each item. For working experiences, please name the position, employer and country. **Please also footnote any part-time positions. Work achievement is not necessarily shown in ‘Work experience’**.

**（IX） Field of Specialty and Representative Achievements**

This part shall include:

1．Field of Specialty: Please generally describe your area of research and achievements.

2. Please list the projects led by you (or participated in), including beginning/ending dates, nature and source of the project, total amount of budget, number of participants, your position and task in the project(**no more than 5 items**).

3. Achievements: Please list your works, papers, patents or products (**no more than 5 items for each category**) that best represent your studies and researches. For works and papers, please give publication date, title, publication media, authors (use 0 to mark a corresponding author); for patents, please give patent length, name, country of granting, owner, etc; for products, please describe the present industrialization level.

4. Others: important awards, part-time positions in international organizations, lectures delivered in international academic conferences.

Please make your statements objective, concise and comprehensive. Relevant documents should be enclosed.

**（X） Work Proposal (Around 500 words)**

Please briefly describe your work contents and objectives, intended contributions as well as work teams.

Note: This part will be discussed with your potential hosts in the match making stage, we advise applicants to draft a few potential topics within 500 words at this stage to increase your range of match making.

After match making, your hosts will give advice on how to write a good work proposal within around 4000 words.

# Supporting evidence checklist：

1. Supporting evidence should be provided in a readable and clear version. The maximum size of each document should not exceed 1 M in order to be able to upload onto the application system.
2. Please rename each supporting documents correctly for us to speed up your application
3. Applicants can submit what they have at hand for now and add more before the final deadline of July 2021
4. If you have any difficulty finding any documents, just send what you have and we will advice if any alternative format we accept.

（0）简历 Full CV with publication lists

（1）身份证明 Proof of ID (eg. Passport)

（2）学位证书 Degree Certificate (eg.PhD degree certificate)

（3）任职证明 Proof of Previous and Current Employment (eg. Previous and current offer letters or employment confirmation letters for at least last 5 year, more will be needed after your passed the first screen stage)

（4）主要成果或证明材料（应含有作者、排名、发表载体、专利号、权利人等主要信息）. Evidences of. achievements (The evidence should include author, rank, Publication Media, patent number, Right holders etc.)

代表性论著representative publications

专利证书patent certificates

产品证书product certificates

（4）主持或参与过的主要项目证明Evidences of main projects that you have worked on as leaders or. Participants, e.g. funding approval letter

（5）奖励证书Award certificates

(6) 其他 Other Certificates that you think may help with your application

Please fill this check list, send your application form with relevant documents

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| Application Form | | | | | | | | | | | | |
| **姓 名**  **Name** | **中文**  **In Chinese** | | **N/A** | | **性 别**  **Sex** | |  | | | | **近期小两寸**  **正面免冠**  **证件照片**  **Profile Photo** | |
| **外文**  **In English** | |  | | **出生日期**  **Year of Birth** | |  | | | |
| **出生地**  **Place of Birth** | | |  | | **国 籍**  **Nationality** | |  | | | |
| **最高学位及取得院校、专业**  **Highest Degree Granted, Major, Institution Attended** | | |  | **国家**  **Nation** | | **院校 Institution** | | | **专业**  **Major** | | | **学位**  **Degree** |
| **中文**  **In Chinese** | **N/A** | | **N/A** | | | **N/A** | | | **N/A** |
| **英文**  **In English** |  | |  | | |  | | |  |
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| **引进前工作单位及职务**  **Most Recent Employer and Position** | | | **单位（中文）**  **Employer（Chinese）** |  | | | | **职务（中文）**  **Title（Chinese）** | |  | | |
| **单位（英文）**  **Employer（English）** |  | | | | **职务（英文）**  **Title（English）** | |  | | |
| **教育经历（从本科填起）中英双语版本，以从往至今顺序填写，时间精确到月**  **Educational History**  **(Start from Bachelor Degree) Bilingual Version. Please list the experience in inverted order and the time should accurate to month** | | **学位 时间 国家 院校 专业**  **Degree Period Country University Major** | | | | | | | | | | |
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| **工作经历（兼职请注明） 中英双语版本**  **Working Experience（Please Footnote Part-time Positions）Bilingual Version** | | **职务 时间 国家 单位 凭证**  **Position Period Country Employer Evidence Provided** | | | | | | | | | | |
| **e.g.**  **Professor 2015/09-Present UK UCL Offer letter provided**  **Researcher 2009/09-2015/09 UK UCL Offer letter provided**  **Postdoc 2001-2009 UK UCL will find and submit by July** | | | | | | | | | | |

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| **个人专长：**  **Field of Specialty：**  **请概述本人的研究领域、方向及取得的成就。填写时请客观描述，突出重点，言简意赅。请同时提供相关材料作为附件。**  **Please brief your research area, direction and achievement. The brief should be** [**objective**](http://www.youdao.com/w/objective/#keyfrom=E2Ctranslation) **and concise, Please highlight the key points. Please provide evidence as attachment (see supporting evidence checklist at the beginning of this form)** |

**（1）领导（参与）过的主要项目Projects(as a project leader or a participant) (no more than 5 items)**

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| --- | --- | --- | --- | --- |
| **起止时间**  **Time** | **项目性质和来源**  **Nature and Source of the Project** | **经费总额**  **Total Amount of Budget** | **参与人数**  **Number of Participants** | **申报人的具体职位和任务**  **Position and Responsibilities of the Applicant** |
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**（2）主要成果（每类均不超过5项）Achievements(no more than 5 items for each category)**

**代表性论著（论文）Works and Papers**

**通讯作者排名请填“0”Please rank 0 if you are corresponding author**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **发表时间**  **Publication Date** | **论著（论文）标题**  **Title of Work(Paper)** | **发表载体**  **Publication Media** | **作者总数**  **Number of Authors** | **本人排名**  **Your Author Rank** |
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**（2）专利Patents （不超过5项） （no more than 5 item）**

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| --- | --- | --- | --- | --- |
| **申请日**  **Date of Filling** | **公开（公告）号**  **Publication Number** | **专利名称**  **Patent Title** | **国家或区域**  **State or Organization** | **权利人**  **Assignee** |
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**（3）产品Products**

**请标明目前的产业化程度Please describe the current industrialization status of your products**

**其他（包括获得的重要奖项、在国际学术组织兼职、在国际学术会议做重要报告等情况）**

**Others (including important awards, part-time positions in international organizations, lectures delivered in international academic conferences)**

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| **工作设想**  包括工作目标、主要方式、预期贡献及现有基础、团队等  Work Proposal  Please briefly describe your work contents and objectives, intended contributions as well as work teams.  Note: This part will be discussed with your potential hosts in the match making stage, we advise applicants to draft a few potential topics within 500 words at this stage to increase your range of match making.  After match making, your hosts will give advice on how to write a good work proposal within around 4000 words. |